

**MINUTES OF THE MEETING OF THE PARKS & RECREATION COMMISSION OF TOWN OF BROOKFIELD, HELD AT THE TOWN HALL, SEPTEMBER 23, 2015, AT 7:30 P.M**

**Present:** Ed Butt, Acting Chairman; Bryan Chnowski, Rob Blick, Renee Santiago, Sara Kincade (in at 8:30p.m.). Dennis DiPinto, Director; Elaine Rajcula, Secretary.

**Absent:** Tony Tomaino, Joei Grudzinski

**Minutes of the Previous Meeting** – Tabled until the next meeting. The Director will revise as needed and distribute in the next few days.

**Monthly Financial Report** – D. DiPinto distributed said report and discussion was held.

**Recreation Supervisor's Report** – Mary Knox –Fall registration for P & R Programs has begun. The 5 K Halloween Run is on Sunday, October 25<sup>th</sup>. The P & R is now offering on-line registration for the race. Chip timing will be used for the first time and will provide for more efficient finish line management. We need volunteers on Race Day between 7:30 a.m. – 12:00 p.m. Call the office if you can help.

**Self Sustaining Fund Balance**–The Basketball Court at the Beach is now structurally completed and will be painted and lined this Fall. Court associated fence work to be installed this week.

### **Sub-Committee Reports**

#### **Town & School Facilities**

**Town Beach** - The Beach is essentially complete pending punch list items which include proper drainage and sand additions as well as relocation of boat ramp gate. Ninety nine percent done on phases I, II & III at this point.

**Town Beach House Rental** – Discussion was held concerning the rental of the Beach common room. D. DiPinto indicated with no lighting or efficient heat this will be a three season facility. Any potential rental of the facility will need to be during the pre or post seasons. Most likely times would be April 1<sup>st</sup> through to Memorial Day or Labor Day to November 1<sup>st</sup>. It will be this commission's responsibility to establish guidelines, fee structure and policies surrounding the rental of the building. E. Butt suggested the Board think about issues surrounding the rental of the building and to have on-going discussion at future meetings. The Director will look into how other Towns handle similar facilities around the state. Said item will be put on the Agenda for the next meeting.

**Town Beach/Cadigan Ribbon Cutting** – D. DiPinto stated the ribbon cutting ceremony will be held on Saturday, September 26<sup>th</sup> at the Beach., beginning at 3.00 p.m. The Beach

will be open from 1:00 to 6:00 p.m. There will be live music, free food, boat rides and a variety of kids activities happening over the course of the afternoon. A shuttle bus from Huckleberry School to the Beach will be available.

**Cadigan Basketball Courts** – D. DiPinto stated the court lights will now automatically turn off at 10:00 p.m. The court signs completed and installed.

**Cadigan Park** – D. DiPinto reported Cadigan Park is completely done with the exception of the tennis / basketball court surfacing.

**Greenway Update** – The Greenway is progressing nicely. When complete the greenway will measure just under two miles in length.

**High School Track** – D. DiPinto - the Track has been resurfaced and lined. A special thanks to the Track Restoration Committee for their on-going fund raising efforts to help make this happen.

**Huckleberry Hill School** - D. DiPinto – Replacement curbing, top soil and seeding has been completed.

**Election of Officers** – A motion was made by R. Blick to elect B. Chnowski as Chairman of the Parks & Recreation Commission. Seconded by S. Kincade and passed. A motion to elect E. Butt and Joei Grudsinski as co-vice-chairmen was made by R. Blick. Seconded by S. Kincade. Passed.

**Adjournment** – A motion was made by S. Kincade to adjourn the meeting at 9:00 p.m. Passed.

**THE NEXT MEETING OF THE PARKS & RECREATION COMMISSION WILL BE ON  
WEDNESDAY, OCTOBER 28, 2015, 7:30 P. M . AT TOWN HALL.**

**IF YOU CANNOT MAKE THIS MEETING, PLEASE CALL THE P & R OFFICE AT  
203-775-7321.**